



**Arizona Department of Health Services  
Office for Children with Special Health Care Needs  
Integrated Services Grant**



**Task Force and Committee Tasks**

**November 29, 2005**

<b>INTEGRATED TASK FORCE</b>	
Integrated Task Force will evaluate programs/services for cyshcn in Arizona	
<b>Required Activities of the Integrated Services Grant</b>	<b>Applicable MCHB National Performance Measures</b>
Develop Task Force Membership and explain grant activities	Oversight of all performance measures
Develop an action plan of activities and accountabilities for the Task Force	Oversight of all performance measures
Identify key activities of agencies and communities that might provide an opportunity for expanded partnerships in the development, implementation, or expansion of identified activities	Oversight of all performance measures
Obtain list of current projects, how they are funded, and any outcome data and post on web site, as appropriate	Oversight of all performance measures
Define and monitor needs assessment activities	Oversight of all performance measures
Facilitate partnerships and joint applications for funding among members	Oversight of all performance measures
Facilitate inter-member communication through web site and List Serve	Oversight of all performance measures
Work with agencies to implement a coordinated enrollment and/or eligibility criteria	Oversight of all performance measures
Work with agencies to implement a shared data system	Oversight of all performance measures
Oversee the development and monitoring of the committees	Oversight of all performance measures

<b>QUALITY IMPROVEMENT COMMITTEE</b>	
Oversee all data collection procedures, analysis, and reporting to the Task Force	
<b>Required Activities of the Integrated Services Grant</b>	<b>Applicable MCHB National Performance Measures</b>
Evaluate all data collection activities for appropriateness of instrumentation, analysis, implementation, and interpretation	Oversight of all performance measures
Evaluate the effectiveness of youth and parent involvement	Oversight of all performance measures
Establish specific performance measures to evaluate the progress of the grant	Oversight of all performance measures
Propose additional studies	Oversight of all performance measures
Train youth and parents on consumer-to-consumer interviewing as a methodology for gathering client satisfaction data	Oversight of all performance measures
<b>EDUCATION AND TRAINING COMMITTEE</b>	
Statewide coordination of educational activities regarding cyshcn throughout the state	
<b>Required Activities of the Integrated Services Grant</b>	<b>Applicable MCHB National Performance Measures</b>
Utilize needs assessment data to design and implement training programs for professionals and families	Ease of use Parents as decision makers
Develop a mechanism to collaborate and exchange training materials with other agencies/groups	Medical home
Develop e-learning curriculum and utilize e-learning management system to track learning activities	
Develop train-the-trainer modules for parents and youth	Parents as decision makers Transition
Identify opportunities for parents and youth to present at local, state, and national conferences	Parents as decision makers Transition Medical home Ease of use

<b>CULTURAL COMPETENCY COMMITTEE</b>	
Support participation of under-represented families in decision making, educational, and technical assistance activities	
<b>Required Activities of the Integrated Services Grant</b>	<b>Applicable MCHB National Performance Measures</b>
Support participation of traditionally under-represented families in decision-making, educational, and technical assistance activities.	All performance measures
Provide cultural appropriate education materials for parents and youth	Parents as decision makers Transition Insurance
Ensure cultural competency and representation on the Task Force and all committees	Parents as decision makers Ease of use Transition
Provide written documentation regarding the interplay of cultural and health care beliefs for cyshcn	All performance measures
Engage individuals that are representative of the economic, racial, and ethnic diversity of their communities in the Task Force and committees	Ease of use Parents as decision makers
Develop linguistic proficiency listing that can be used by all agencies for translation	Ease of use
<b>SPECIALTY SERVICES COMMITTEE</b>	
Facilitate ease of use of technological services and how to better link primary and specialty care for cyshcn	
<b>Required Activities of the Integrated Services Grant</b>	<b>Applicable MCHB National Performance Measures</b>
Provide Flagstaff CRS clinic with capability to provide real-time examination of rural Native American locations	Ease of use
<b>INSURANCE COMMITTEE</b>	
Evaluate the insurance coverage for cyshcn	
<b>Required Activities of the Integrated Services Grant</b>	<b>Applicable MCHB National Performance Measures</b>
Assess adequacy of insurance coverage for cyshcn	Insurance
Evaluate identification of cyshcn in commercial insurance plans	Insurance
Identify coordinated funding of services for cyshcn	Insurance
Evaluate the number of uninsured cyshcn and make recommendations	Insurance

<b>PARENT ACTION COUNCIL</b>	
Provide a single informational resource about all activities involving parents throughout the state, and to facilitate cross training, and mentoring of all parents.	
<b>Required Activities of the Integrated Services Grant</b>	<b>Applicable MCHB National Performance Measures</b>
Review local activities and make recommendations to the Task Force	Parents as decision makers Ease of use Medical home Transition
<b>YOUTH ACTION COUNCIL</b>	
Integrate youth perspective into all ISG activities.	
<b>Required Activities of the Integrated Services Grant</b>	<b>Applicable MCHB National Performance Measures</b>
Develop a compensated and diverse Youth Action Council	Transition
Prepare youth, families, and all components of the service delivery system for transition	Transition Ease of use
Provide youth with information and resources on long-term health, access to independent living, and personal assistance services	Transition
Develop a referral network for prevocational counseling	Transition
Provide capacity building and training related to transition	Transition
Develop youth as self-advocates	Transition Ease of use